

Course Syllabus

This syllabus is a written contract between you and myself, as your instructor.

Please read it carefully and contact me if you want any clarification. If you decide to continue in this course, it means that you have thoroughly read the syllabus and accept all requirements as stated.



Welcome!



You belong here at PCC! I value differences and appreciate working with students of all races, ethnicities, ages, documentation statuses, sexual orientations, gender identities and expressions, abilities, sizes, shapes, socio-economic backgrounds and educational backgrounds. I plan to learn as much from you as I hope you will learn from the experience of this class. I am striving to deepen my anti-racist teaching practices and always keep learning. PCC is a [sanctuary college](#). The equal sign is also a symbol of the [Human Rights Campaign for LGBTQ+ rights](#). The "In Our America" flag is used under a creative commons license from [In Our America Love Wins](#).

The biggest thing I bring with me today is that who controls the numbers has a big say in what narrative is constructed with them. Knowledge--and being able to share that knowledge--is power, and I'm inspired by you to seek meaning in the numbers in ways I haven't before. ~ Yoli Jones, student

Get help

There's more help available for students! Get help with housing, healthcare, and more. See [help with basic needs](#) or let us help connect you to resources: gethelp@pcc.edu, 971-722-6555, or [schedule an appointment](#).

Course Information

- **Course:** MTH 105
- **Course Title:** Math in Society
- **Modality:** Online/Web (no class meetings, asynchronous)
- **CRN:** 12018/15882
- **Credits:** 4
- **Term:** Winter 2025
- **Proctoring Requirements:** There are no on campus requirements. There are 2 proctored exams required that can be taken virtually with me on Zoom. There is an in-person option, read on for more details and options.



Instructor Information

- **Instructor: Cara Lee**
 - You can call me Cara (Care-uh, rhymes with Sarah) or Ms. Lee, whichever you are more comfortable with. Cara is fine with me.)
 - Pronouns: she/her/hers or they/them/theirs
- **Email:** cara.lee@pcc.edu. Email me here in D2L by going to the envelope icon up above, or in MyPCC. Due to laws that protect your educational privacy (FERPA) I must email your PCC account.
- **Phone:** 971-722-3773, which forward to my cell phone when I'm working at home.
- **Text:** 971-350-8868 (Google Voice 9-5 on weekdays)
- **Office Location:** Southeast Campus SCOM 214, 2305 SE 82nd Ave. Portland, OR, 97216 (and my home office)
- **Student Help Hours:**
 - Use [this link to schedule 1-1 time with me](#). The Zoom link will be shown and sent to you in a calendar invitation. It is always this [link](#). These are my general times, and they may shift slightly due to meetings, etc.
 - Mondays, 11am-noon and 5-6 pm
 - Tuesdays and Thursdays, Noon-1 pm
 - In person drop-in: MW 3:50-4:20 pm after in person classes in SCOM 200. If I'm not there, I will be in SCOM 214.
 - Or by phone or email me for another time on Zoom or in person on the SE Campus.
- **Tutoring Center Schedule and link:** [Tutoring Center](#)
- **Time zone:** All dates and times are based on the Pacific Time zone because PCC is located in Portland, Oregon, USA.
- Please don't hesitate to reach out for help! You can always contact me and here is a link to [Resources for Students](#).

Communication Guidelines

Let the phone and Zoom be your friend

Even if you feel totally stuck, we can usually resolve it in a 5-15 minute phone or Zoom call. I know can be intimidating to call or Zoom with your instructor but it's worth it. Please reach out right away if you get stuck or lost!

Email

You can email from D2L Brightspace or MyPCC. You can also use the Classlist tab to send an e-mail to me and/or classmates.

If your question or comment would be of interest to other students, please post it to the discussions area or forum in MyOpenMath. That way other students can help answer questions, and all students will benefit from the answers. Please refer to the information on "netiquette" in the introductory module for guidelines governing the content of written communications. One of your first communication assignment is to introduce yourself in the discussion topic "Introductions."

Response from Instructor

I will be checking email daily on weekdays. Email sent on weekdays will be answered within 24 hours, but usually much faster. Email sent over the weekend will be answered the following Monday (or next business day) at the latest.

Graded homework write-ups and tests will be graded within a week of the deadline, but often faster.

Instructional Materials

Required Materials

- **Textbook:** Lee, et al., 2024. *Math in Society, 2nd Edition: Tools for decision making*. This is an Open Educational Resource (OER). It is available [free online](#), with optional low-cost print copies at the bookstore. ISBN: 9780000246295
- **Lecture Notes and Assignment Packet:** You can buy these at the bookstore or print them yourself all at once or week by week. Some students write on the pdfs using a tablet. Writing in Word docs or on plain paper is also fine. PCC libraries have printing available with an allowance and you can check your local library for printing services. If you are printing all at once see the "Pages to print" module in D2L.
- **A handheld or online scientific calculator:** You may use a phone as a calculator while you practice, but not during a test. Our tests will be proctored virtually so you can use either a handheld calculator, a spreadsheet or a free online calculator like [Desmos](#). If you have a graphing calculator you may use it but don't buy one.
- **Free Online Homework System:** [MyOpenMath](#) free online homework system. Click on *Register as a new student* and enter your information. You will also need this information:
 - Course ID: **255057**
 - Enrollment Key: **mathisfun**

Course Description

Focuses on developing numeracy through the exploration of present-day applications of mathematics. Includes major topics such as quantitative reasoning and problem-solving strategies, probability and statistics, and financial mathematics; these topics are to be weighted approximately equally. Emphasizes mathematical literacy and communication, relevant everyday applications, and the appropriate use of current technology. This course is part of Oregon Common Course Numbering. MTH 105 and MTH 105Z are equivalent. The PCC Mathematics Department recommends that students take MTH courses in consecutive terms. Audit available.

Course Prerequisites

MTH 95 or MTH 98 or higher, and placement into WR 121

Since this is an online, asynchronous class, the ability to use a computer, download files, navigate websites, check email, use a word processing program (such as Word), and to know when to ask for technical help are essential skills to have. When having technical issues, please contact the [Student Help Desk](#) or me right away.

Learning Outcomes

Upon completion of this course students should be able to:

1. Employ mathematical reasoning skills when reading complex problems requiring quantitative or symbolic analysis and demonstrate versatility in the consideration and selection of solution strategies.
2. Demonstrate proficiency in the use of mathematical symbols, techniques, and computation that contribute to the exploration of applications of mathematics.
3. Use appropriate mathematical structures and processes to make decisions and solve problems in the contexts of logical reasoning, probability, data, statistics, and financial mathematics.
4. Use appropriate representations and language to effectively communicate and interpret quantitative results and mathematical processes orally and in writing.
5. Demonstrate mathematical habits of mind by determining the reasonableness and implications of mathematical methods, solutions, and approximations in context.

For more information, please go to the [Course Content and Outcome Guide](#).

Time Management

There is a lot of material in this course, so it is really important to manage your time well and not get behind. There is an expectation that you will use all the course materials on your own and get help when needed. I am really excited to help you when you need it! Please make the effort to reach out for help, even for little questions.

Class Organization and Weekly Pattern

This course has a modular design where each module or week starts on Monday morning (but usually they are open early) and due dates are Thursday nights and the next Monday night at 11:59 pm. Each module can be found in the **Content tab** on the course navigation bar.

Each module contains **lecture videos** with **notes pages** to help you take notes as you watch the videos. You can also write notes on plain paper. Keep your notes organized to upload at the next test.

Due dates for each module's assignments will be listed within the module as well as on the **Course Calendar**, which is available in the Course Information Module in the **Content tab**. Assignments within the modules may direct you to use many of the tools contained in D2L, including **Assignments** and **Discussions**. These tools will be accessible both from within the weekly content modules and from the course navigation bar.

Due dates for each module's assignments follow a standard schedule, though there may be some exceptions during the term for holidays.

The standard weekly pattern is:

- **Monday:** start module content (These are open when ready so you can work ahead if you like)
- Watch the videos and take notes on plain paper, word docs or printed notes pages
- **Thursday 11:59 pm:** Initial discussion post due, around every other week in D2L
- Attend office hours and tutoring hours as needed, post questions in MyOpenMath forums and D2L discussions and/or email instructor.
- **The next Monday by 11:59 pm**
 - MyOpenMath online homework due
 - Homework Write-Up due at the end of each chapter (every other week or so, see course calendar)
 - Discussion replies due, if any that week

Suggested Order for Each Module

The weekly activities are designed to take you from the lower retention to higher retention activities each week as shown in the pyramid. I suggest you log into the course at **least 3 times a week** to work on the modules, participate in discussions and check for feedback. Each time you log into the course, be sure to check for any new announcements, feedback and discussion posts.

To be successful in this class, I recommend you do the following each week in this order:

1. Watch the lecture videos and take notes while watching.
2. Read the textbook sections for additional explanation and examples.
3. Complete the assigned MyOpenMath homework for each section (refer to your lecture notes, the textbook, and ask questions in the MyOpenMath forums)
4. Complete your discussion post and replies in the weeks we have them.
5. Complete the Assignment Write-up and upload in D2L at the end of each chapter.
6. Practice previous sections using Practice Mode in MyOpenMath. (After each section is due, it goes into Practice Mode. In this mode you can practice and it won't affect your online homework score.)



Source: National Training Laboratories, Bethel, Maine

In this online class we are going to learn everything that you would learn in a face-to-face class, but there is a lot more self-motivation required. Please reach out if you find this is not the best type of class for you or you are falling behind.

If you ever feel frustrated, isolated or lost in the class, please contact me right away. I've been there and I am here to help you. You can also use the forums and discussion boards for content questions so students can help each other.

Technology and Resources

Technology Requirements

- **Printer** to print lecture notes and worksheets, or buy the packet from the bookstore. Printers are also available on campus and you can write anything on blank paper.
- **Scanner or scanning app** to upload completed assignments. [Adobe Scan](#) is a free app for scanning documents to a mobile device. Other options include: [ScanBot](#) or [GeniusScan](#).
- **Firefox, Chrome, or Safari** web browser.
- **Word Processing:** You can use Microsoft Word or Google Docs for this course. You can get [Microsoft Office 365 for free](#) directly Microsoft using your PCC email address.
- **Spreadsheets:** Microsoft Excel (using free Office link above) or Google Sheets.
- **Stapplet:** Free apps available at [Stapplet](#)
- **Calculator:** If you prefer a handheld calculator, a scientific calculator (ex. TI30X) is recommended for calculations. You can also use the free [Desmos online calculator](#) for coursework and tests. A graphing calculator may be used but is not needed.
- The [technical requirements](#) for most online classes include access to a computer with a modern operating system and a [supported web browser](#).
- [Technology Requirements for Online Learning at PCC.](#)

Student Help Desk Information

Phone: (971) 722-8222

Email: shd@pcc.edu

Website: [Student Help Desk](#)

Location: Sylvania ST 2

Hours: Mon-Thurs: 8am-6pm, Fri: 8am-5pm, Sat: 11am-5pm, Sun: 11am-8pm

Accessibility Resources for Required Course Activities

- [Accessibility Guide for MyOpenMath](#)
- [Accessibility Resources for Adobe Reader](#)
- [Accessibility Features for Google Products](#) (including YouTube)
- [Accessibility Features on Zoom](#)
- [Accessibility Features on Desmos Calculators](#)
- [Accessibility Statement for Microsoft Word](#)

Appropriate Use of Artificial Intelligence (AI)

There are ways you can use artificial intelligence to help your learning and also ways that violate the [Student Code of Conduct](#). All work and writing submitted on homework write-ups, projects and tests must be your own. AI tools, such as ChatGPT, can be used for your learning to summarize topics, generate practice questions, etc. If you have a question about what is appropriate use of an AI tool, please ask me before using it.

Learning Activities and Graded Elements

The learning activities in this class have been designed with [Universal Design](#) in mind. If you have any suggestions to improve accessibility please let me know.

Video Lectures and Notes

Each module has blank lecture notes that accompany the YouTube video lectures. Complete these first along with any reflection questions in the notes pages. Make your notes useful to you and they will be your guide for doing the homework. Keep your notes organized to upload around the time of each test. Weeks 1-5 will be checked at the midterm and weeks 7-10 will be checked at the final. If you prefer you can upload a video of you flipping through the pages.

MyOpenMath Online Homework

For each module you will be logging into MyOpenMath and complete one or more sets of online exercises. MyOpenMath will automatically grade your work and you will have the opportunity to rework them until you get them right. You have unlimited tries on each problem. (Sometimes after coming back to a problem you need to click on the link at the top that says "*reattempt this problem.*") Get help as needed and keep working on these until you have 100% in each section.

Each question is worth one point and is recorded when you get the problem correct. You can get partial credit if the question has multiple parts. There is no penalty for repeated tries on each problem. Your score in MyOpenMath will be converted to a percentage and is worth 100 points of the course grade. There are also bonus review problems for each exam which count for extra credit.

For help, each problem has a link at the bottom that says **post this question to forum**. This will copy your problem into a message where you can type what you are stuck on or what you have tried. This is a great opportunity to get help from and teach other students. I will also answer questions there regularly.

Discussion Postings

Discussion postings will be due approximately every other module and will consist of a variety of topics. The goal of discussions is to interact and collaborate with classmates and apply the material. I encourage you to build relationships with other students and even form study groups. Working together in a math class is a key to success. Specific instructions for the content and grading criteria will be given in each board and the due dates can be found in the course calendar.

Homework Write-ups



At the end of each chapter, we will have a written homework write-up that can be typed, written electronically, or printed out and written by hand, then scanned into a single PDF file, and submitted to the appropriate **Assignments** folder in D2L. The assignments are in the course packet and in the module where they are due.

Use a free phone scanner app like Adobe Scan to convert pictures of your work into a single PDF file. Here are some [video instructions](#). If you need alternatives to this please contact me!

If you are a Mac user, upload your file as a pdf because pages files cannot be read by D2L.

Feedback and scores for your assignments will be completed within a week of the due date, but often sooner.

Project

There will be one group project in this course. This will give you experience working on a virtual team but you are also welcome to meet up with your group in person if possible. The description, expectations, and grading criteria can be found in a module and the **assignments** tab when the project is available. Please reach out to me if you don't hear from your team members in a timely manner.

Exams

Proctored exams are one of the many assessment tools used in Math and Stats courses to assess student learning. For online sections, exams are primarily proctored virtually by the instructor in Zoom. Please see our exam days and times on the course calendar and make a concerted effort to attend these times.

There will be 2 exams for this class taken on Zoom using the MyOpenMath system. You'll be writing your work on paper or typing into the system so I can see your steps and give full to partial credit. You will have the use of all the online tools used in the course during the tests. Formulas will be

provided. Completing all the coursework throughout the term is the best way to prepare for an exam. Then you can study by reviewing your lecture notes, write-up feedback and doing the exam reviews and MyOpenMath bonus review problems. Some formulas will be provided for you.

Please read the [Student Guide to Virtually Proctored Exams in Zoom](#) document in its entirety (or watch my video version) to make an informed decision about whether to have your exams proctored virtually or in-person. One of your first assignments in this class will be to communicate your proctored exam plan with me.

If you do not meet the requirements for virtually proctored exams, prefer to take your exams in-person, and/or have an unavoidable scheduling conflict, you will be scheduling your exams through the [PCC Testing Center](#). They offer both in person and virtual proctoring. Scheduling appointments with a testing center and communicating with the instructor is the responsibility of the student, as well as paying any associated fees with using a non-PCC testing center. You will be letting me know how you plan to take your exams in a survey in this Course Info Module.

If you have accommodations through [Accessible Ed & Disability Resources at PCC](#), please send them to me through the AIM system. Please also email me to set up a meeting so we can discuss your specific accommodations and how I can best support you. If you have testing accommodations you will schedule your proctoring through the AIM system.

If you have any questions or concerns about virtually proctored exams, please feel free to contact me.

Virtual Proctoring Agreement

By participating in a virtually proctored exam, you are agreeing:

- To have your workspace viewed by your instructor/proctor(s) during the exam.
- To have your computer activity monitored by your instructor/proctor(s) during the exam.
- That you meet the technology/environment requirements for a virtually proctored exam.

Late Work & Make-up Policy

General Spirit of my Late-Work Policy: Generally speaking, work should be done on time so that you can keep up with the course and not fall behind. However, I understand you are balancing a lot and I don't think you should be punished for turning in late work by docking points. This does not mean I will always accept late work. If you need a couple extra days here and there throughout the term, that seems like a fair thing to allow. Communication with your instructors is a very important skill to build, so please email me and ask for what you need.

To go with this flexibility, I have high expectations. I expect you to complete everything in the course. If you miss something, don't skip it. Complete it or email me so we can set up a plan. The formal rules for this are as follows:

- **Online Homework:** You have 5 Late Passes in MyOpenMath. Click on LP to give yourself an extension. If you are not able to click on that let me know and I can extend it for you. I can grant more Late Passes if needed, just ask. It's important to get caught up as soon as possible and I expect you to get 100% in all sections because you have unlimited tries.
- **Formal Written Homework:** You may request an extension on homework write-ups. It is best to email your instructor before the due date to ask for an extension, but if that is not possible, contact me as soon as you can. Your assignment should be uploaded in the assignment folder as usual.
- **Exams:** If you are sick please don't come to any proctoring location. Contact me right away if you are sick or have an emergency that prevents you from attending a test.
- **Discussion Posts:** You may request a two-day extension on a discussion post. To receive the extension, send me an email and I will extend your posting deadline to Saturday by 11:59 pm. This still allows classmates to reply by the deadline of Monday night. Discussions are interactive so your timely participation is very important.

Important Notes about Flexibility and Incompletes

- *I can offer some flexibility during the term, but I don't have any flexibility on when the term ends.*
- *The flexibility is meant to be a few days here and there when you are balancing a lot. If you get too far behind it may not be possible to catch up and pass the class.*
- *All homework write-ups in the first half must be completed by the midterm time, and all write-ups in the second half must be completed by Sunday night before the final. If I get flooded with work at the last minute I won't have time to grade it before grades are due.*
- *If a student has a lot of overdue work I may set individual deadlines. If you have a concern please reach out to me so we can talk about it.*
- *An Incomplete will only be considered if at least 80% of the work is completed to a passing level (70% or higher).*

Please reach out right away if you get stuck because you can't afford to get very far behind and finish all the material!

Feedback on Assignments/Assessments

Grades are based on your online homework, discussion posts, written assignments, and exam results. I will send feedback on assignments and post grades within a week after the due date. Be sure to look at your assignments and midterm after they have been graded in order to read feedback to improve for the next assignment or test. Even if you have 100%. I may have written important information to improve for next time. To view midterm feedback in MyOpenMath, click on Gradebook. Each score is a link that takes you to all your work, answers and my feedback. (Don't use "view feedback" because that only shows the feedback out of context).

Grading Criteria:

Graded Elements of the Course:

Graded elements and points

Activity	Total Number During the Term	Points per Activity	Total Number of Points
Student Info Sheet	1	5	5
Lecture Notes	9	5	45
Discussions	4	15	60
MyOpenMath	21	varies	100
Homework Write-ups	5	20	100
Midterm	1	100	100
Project	1	50	50
Final Exam	1	120	120
Total			580

If your final, rounded, course % is within 1% of the next higher letter grade, **and** your final exam score is within the higher letter grade range, then you will receive the higher letter grade. Otherwise, your final grade will be assigned according the minimum course grade requirements below. For more information, please go to the [PCC Grading Guidelines](#).

Grading Scale:

Grades and points

Letter Grade	Grading Scale by Points	Grading Scale by Percentage
A	520 - 580+	90 - 100%
B	462 - 519	80 - 89%
C	404 - 461	70 - 79%
D	346 - 403	60 - 69%
F	< 346	< 60%

PCC Policies and Deadlines

Sanctuary College

Portland Community College is a [sanctuary college](#) which means policies are designed to protect undocumented students.

Title IX/Non-Discrimination statement



Portland Community College is committed to creating and fostering a learning and working environment based on open communication and mutual respect. If you believe you have encountered sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin, veteran status, sex, sexual orientation, gender identity, or disability please contact the Office of Equity and Inclusion at (971) 722-5840 or equity.inclusion@pcc.edu.

If you experience any harassment, microaggressions or any form of exclusion in our class, please let me know so I can help. You can also talk with me about other issues, just know that all instructors are mandatory reporters for any allegations of dating or domestic violence, child abuse or neglect, abuse of vulnerable populations, and/or credible threats of harm to yourself or others. If you wish to make a disclosure that can remain confidential, there are staff at PCC who are deemed confidential. I can help direct you to confidential staff or you can find more [Title IX help here](#).

Basic Needs

Everyone needs help sometimes and PCC is here for you. We want you to be successful in reaching your education and career goals! If you are struggling to make ends meet and don't know what resources are available, [reach out](#). We can help you connect to resources on campus and in the

community. You can also reach out to us at gethelp@pcc.edu or 971-722-6555.

PCC Grading Guidelines

See an outline of the [PCC Grading Guidelines](#) for more information.

Registration policy and Deadlines for the term

Students are responsible for adding, dropping or withdrawing from the class, and selecting a letter grade or pass/no pass grading option. Please review [Drop/Withdraw deadlines](#) and [PCC Registration Policy](#) for more information and deadlines.

Payment Deadlines

Payment is due two weeks before the start of the term. If you enroll after that date, payment is due immediately. Bills are issued beginning three weeks before the term. You can see your balance or access your bill online in the MyPCC Paying for College tab. Please review [PCC Payment Policy](#) for more information.

Student Rights and Responsibilities

The [Student Rights and Responsibilities Handbook](#) establishes students' freedoms and protections as well as expectations of appropriate behavior and ethical academic work. The Handbook includes items such as the Policy on Student Rights, and the Student Code of Conduct Policy and Procedures.

Academic Integrity (rules about cheating, plagiarism, or sharing work)

Students are required to complete this course in accordance with the Student Rights and Responsibilities Handbook. Cheating includes any attempt to defraud, deceive, or mislead the instructor in arriving at an honest grade assessment, and may include sharing answers, copying answers from other students, answer keys or using unauthorized resources during tests. Plagiarism is a particular form of cheating that involves presenting as one's own the ideas or work of another (including AI), and may include using other people's ideas without proper attribution and submitting another person's work as one's own. Dishonest activities such as cheating on exams and submitting or copying work done by others will result in disciplinary actions including but not limited to receiving a failing grade. For further information, review the institution's [Academic Integrity Policy](#).

Internet Etiquette (or Netiquette)

More information about [Netiquette](#).

Accessibility and Accommodations

PCC and I are committed to supporting all students and minimizing barriers. If you plan to use academic accommodations for this course, please send me the formal notification. We can set up a meeting to discuss how I can help meet your needs. To begin the process of requesting academic accommodations for any disability, please contact a disability services counselor on any PCC campus. Office locations, phone numbers, and additional information are located on the [Disability Services website](#).

Privacy Policy for External Tools

Here is more information for the external tools that are used in this class:

- [Desmos Privacy Policy](#)
- [MyOpenMath Privacy Policy](#)
- [Google Privacy Policy](#)
- [Microsoft Word Privacy Policy](#)
- [Quizlet Privacy Policy](#)

Campus Resources

PCC offers a variety of resources to help you succeed in your classes and to enhance your college experience (e.g., jobs on campus, child care, student clubs, tutoring, writing centers, Multicultural Centers, Women's Resource Centers, Veterans Resource Centers, Queer Resource Centers, Dreamers Resource Center, emergency loans, food pantries, advising, counseling). You can access information about college resources and activities at [the Student Life web page](#).

Flexibility

The instructor reserves the right to modify course content and/or substitute assignments and learning activities in response to institutional, weather or class situations.

Course Calendar

General Weekly Pattern:

- **Mondays:** Begin module content
- Watch the lecture videos and take notes
- Work on the MyOpenMath online homework and then homework write-ups (weeks 2, 4, 5, 9, 10)
- **Thursdays by 11:59 pm:** Make your initial discussion post (weeks 1, 3, 5, 8)
- Attend office hours and tutoring as needed, post questions in MyOpenMath forums.
- **The next Monday by 11:59 pm**
 - MyOpenMath online homework due
 - Homework write-up and/or Discussion replies due



Exams: There will be two exams proctored on Zoom with me and I have a daytime and evening option for both. If you prefer, you can choose to take them in person at any of the PCC Testing Centers. The testing center also has virtual and in person [make-up times](#) if needed.

- **Midterm Exam:** Thursday, Feb 13, 6-7:50 pm OR Fri, Feb 14, 10-11:50 am
- **Final Exam:** Tuesday, Mar 18, 6-7:50 pm OR Wednesday, Mar 19, 10-11:50 am

Course Calendar by week

Week	Activities	Assignments
Course Information Module Jan 6 - 8 at 11:59 pm	<ul style="list-style-type: none"> • Watch Introduction videos • Read Course Info, Syllabus and Calendar • Print or buy course packet • Watch or Read Virtual Proctoring information 	<ul style="list-style-type: none"> • Fill out the Proctored Exams Plan Google Form • Create a MyOpenMath account and complete the orientation assignment. • Upload your Student Info Assignment • You may be dropped from the class if you don't complete these 3 things and I can't reach you by Wednesday at 11:59 pm.
Week 1 Jan 6 - 13	<ul style="list-style-type: none"> • Watch the 1.1-1.2 videos and take notes on the blank note pages • Read textbook sections 1.1-1.2 	<ul style="list-style-type: none"> • Week 1 Discussion: Introduce Yourself • Upload your first week of notes in one file • MyOpenMath Sections 1.1-1.2
Week 2 Jan 13 - 21 (Ends on Tuesday due to MLK Holiday)	<ul style="list-style-type: none"> • Watch the 1.3-1.5 videos and take notes on the blank note pages • Read textbook sections 1.3-1.5 	<ul style="list-style-type: none"> • MyOpenMath Sections 1.3-1.5 • Homework Write-up Chapter 1
Week 3 Jan 20 - 27	<ul style="list-style-type: none"> • Watch the 5.1-5.2 videos and take notes on the blank note pages • Read textbook Sections 5.1-5.2 	<ul style="list-style-type: none"> • MyOpenMath Sections 5.1-5.2 • Week 3 Discussion Post

Week	Activities	Assignments
Week 4 Jan 27 - Feb 3	<ul style="list-style-type: none"> • Watch the 5.3-5.4, 2.1-2.2 videos and take notes on the blank note pages • Read textbook Sections 5.1-5.2, 2.1-2.2 	<ul style="list-style-type: none"> • MyOpenMath Sections 5.3-5.4, 2.1-2.2 • Homework Write-up Chapter 5 • Groups will be formed for the project
Week 5 Feb 3 - 10	<ul style="list-style-type: none"> • Watch the 2.3-2.4 videos and take notes on the blank note pages • Read the textbook Sections 2.0-2.2 	<ul style="list-style-type: none"> • MyOpenMath Sections 2.3-2.4 • Homework Write-up Chapter 2.1-2.4 • Week 5 Discussion Post - Group introductions and project plan
Week 6 Feb 10 - 17	<p style="text-align: center;">Midterm Exam Week</p> <ul style="list-style-type: none"> • Midterm Sample Questions - check your answers with the solutions provided 	<ul style="list-style-type: none"> • MyOpenMath bonus midterm review problems • Take the Midterm (Chapter 1, 5, 2.1-2.4) • Scan and upload your completed notes to the assignment folder in D2L. • Group project work
Week 7 Feb 17 - 24	<ul style="list-style-type: none"> • Watch the 2.5, 3.1 videos and take notes on the blank note pages • Read the textbook Sections 2.5 and 3.1 	<ul style="list-style-type: none"> • MyOpenMath Sections 2.5, 3.1 • Group project work
Week 8 Feb 24 - Mar 3	<ul style="list-style-type: none"> • Watch the 3.2-3.3 videos and take notes on the worksheets • Read the textbook Sections 3.2, 3.3 	<ul style="list-style-type: none"> • MyOpenMath Sections 3.2, 3.3 • Week 8 Discussion Post • Group project work
Week 9 Mar 3 - 10	<ul style="list-style-type: none"> • Watch the 3.4, 4.1 videos and take notes on the blank note pages • Read the textbook Sections 3.4, 4.1 	<ul style="list-style-type: none"> • MyOpenMath Sections 3.4, 4.1 • Homework Write-up Chapter 2.5-3 • Group project due
Week 10 Mar 10 - 17	<ul style="list-style-type: none"> • Watch the 4.2-4.3 videos and take notes on the blank note pages • Read the textbook Sections 4.2-4.3 	<ul style="list-style-type: none"> • MyOpenMath Sections 4.2-4.3 • Homework Write-up Chapter 4 • Course evaluation
Week 11 Mar 18-19	<p style="text-align: center;">Final Exam Week</p> <ul style="list-style-type: none"> • Final Sample Questions - check your answers with the solutions provided 	<ul style="list-style-type: none"> • MyOpenMath bonus final review problems • Take the Final exam with your proctor (All chapters, but more emphasis on chapters 2.5, 3 and 4) • Scan and upload your completed notes to the assignment folder in D2L.

If you have any questions, please ask me!

IMPORTANT NOTE: The instructor may need to modify course content and/or substitute assignments and learning activities in response to institutional, weather or class situations.